



TANF 711-1

EMPLOYMENT and TRAINING

Supportive Service Payments

Supersedes:	704-1 (01/01/16)
References:	ARM 37.78.832
Overview:	TANF supportive services payments are intended to reduce barriers that interfere with a household's ability to participate in negotiated activities. Supportive service funds are available for allowed expenses the household incurs or may incur in the current benefit month.
TANF EMPLOYMENT and TRAINING POLICY	
ELIGIBILITY CRITERIA	<p>TANF-eligible households that meet ALL the following criteria are eligible to receive supportive services:</p> <ul style="list-style-type: none">• Household is approved for TANF services (cash or non-cash);• All work-eligible household members (in a TANF cash assistance household) and all household members requesting services (in a TANF non-cash household) have a current, signed Employability/Service Plan; and• The supportive service is necessary to comply or maintain compliance with the Employability/Service Plan.
PAYMENT CRITERIA	<p>TANF households can receive up to \$1250 in supportive services per state fiscal year (July 1st through June 30th).</p> <p>NOTE: Supportive service requests that exceed \$1250 per state fiscal year may be approved by HCSD Central Office TANF staff on a case-by-case basis.</p> <p>Supportive service payments:</p> <ol style="list-style-type: none">1. Must be issued through CHIMES;2. Cannot be for less than \$10.00; and3. Are not allowed if similar services are available through another program or other funding.
UNACCEPTABLE USES OF FUNDS	<p>TANF supportive service funds cannot be used for:</p> <ul style="list-style-type: none">• Any medical item or service;• Fines (any type);• Vehicle purchase; <p>Non-TANF cash assistance households cannot use supportive services for:</p> <ul style="list-style-type: none">• Basic needs (reoccurring basic ongoing needs, such as food, clothing, shelter, utilities, household goods, personal care items and general incidental expenses). <p>Unemployed non-TANF cash assistance households cannot use supportive services for:</p> <ul style="list-style-type: none">• Childcare;• Transportation; and• Other participation expenses (e.g., uniforms, meal allowances, etc.).
EFFECTIVE DATE:	January 1, 2017